

Ability to Use the Center:

At the discretion of the Center's Director, a visitor, volunteer or participant may be required to have a home health aide, companion, escort or family member accompany them for his/her participation in Center activities including volunteering or utilization of mini-bus transportation services.

Visitors, volunteers or participants requiring an aide or companion to participate must be accompanied by them at all times while at the Center. In the event the aide or companion does not provide adequate assistance or leaves the visitor, volunteer or participant at the Center unassisted, Center's staff will immediately contact the emergency contact person on file. If the contact person is unavailable, the Stafford Resident State Trooper's Office may be called.

Wandering	Cognitive impairment
Abusive or harmful behavior	Behavioral health problems
Inability to feed oneself	Inability to toilet independently

Violations:

Violation of the Center's Codes of Conduct or General Facility Rules may result in disciplinary action, including suspension from some or all Center activities. For violations of Codes of Conduct that protect the safety of participants and staff, immediate suspension from the program may result. Repeated violations of other rules may also result in a suspension by the Center's Director. The Center Director is the ultimate authority to make determinations on violations of these Codes of Conduct.

Disruptive/Combative Participants:

Should a visitor, participant, or volunteer that has been asked to leave the Center refuse to leave immediately, 911 will be called by the staff for assistance.

Updates to Codes of Conduct or Facility Rules:

The Center's Director reserves the right to update the Codes of Conduct and Facility Rules with 7 days-notice.

Approved by Board of Selectmen August 18, 2017

Stafford Community/Senior Center and Transportation Services

Codes of Conduct



Tel: 860-684-3906

Mission

The Town of Stafford's Community and Senior Center ("the Center") is dedicated to promoting a dignified, healthy quality of life for older adults and the residents of all ages in our community by advocating for vital services, providing opportunities to develop meaningful fellowship, offering lifelong learning activities, and being an accessible and trusted community resource. As a visitor, participant or volunteer (including 3rd party volunteers) in the Center's programs, you can help provide a warm, welcoming and safe environment by treating others with respect, and following the Codes of Conduct and General Facility Rules listed below.

The Center's Codes of Conduct:

- Treat everyone with respect.
- The use of abusive, intimidating, threatening, or harassing language is not allowed.
- Fighting, physical abuse, challenging others to fight, destroying or damaging property and other disruptive, intimidating or harassing behaviors are prohibited.
- Alcohol or illegal drugs may not be brought to the Center or on the Center's grounds.
- Persons under the influence of alcohol or illegal drugs will be asked to leave the Senior Center.
- Weapons of any kind are not permitted on the premises.
- No solicitation or sales of goods or services by an individual, participant or group are allowed.
- Visitors, volunteers or participants who cause an unreasonably loud noise that is so disturbing or annoying that it interferes with the ability of staff to perform their jobs or of members of the public to participate in the Center's activities may be asked to leave the building.
- Damage, destruction or theft of the Center's or personal property is not allowed and will result in immediate suspension.
- Passengers riding on the bus or in the medical car must not distract the driver. To protect the safety of all passengers, disruptive riders will be asked to immediately disembark the vehicle and find other means of transportation and could lose future privileges.

Facility Rules:

- Service Animals (as defined by federal and state law) may enter the Center and must be restrained and under the supervision of their companion or owner at all times. Animals may not be left unattended.
- In order to protect and enhance the life of our facility, carpeting and furnishings, food and beverages are allowed only in the multipurpose and dining rooms.
- Volunteers and visitors are asked to use the public restrooms located in the lobby of the Senior Center and the lobby of the Community Center.
- Smoking is not permitted on Town property. Unless there is a designated smoking area.
- We want everyone to have equal access to staff. Drop-in staff visits must be limited to ten minutes. If you wish to have additional time, please call 860-684-3906 to schedule an appointment.
- Personal belongings must not be left unattended.