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**STAFFORD PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

June 20, 2019

NON-AFFILIATED POSITION

POSITION: Computer Technician- Level Two
HOURS: This position is a 12-month position, 8 hours per day, 40 hour work week
LOCATION: Districtwide

JOB DESCRIPTION:

The Computer Technician- Level 2 (CT-L2) is responsible for the installation, maintenance and repair of computer equipment and peripherals. As a member of the IT Department, the CT-L2 provides technical assistance with the installation, maintenance, and updating of technology throughout Stafford Public Schools, as well as with the investigation and resolution of hardware, software, LAN, and server problems. Additional duties include maintaining the active directory, group policy and district website, and ensuring the integrity of the backup systems. The CT-L2 responds to requests for technical support and will interact directly and professionally with faculty, staff and students to ensure that high service levels are met and technical problems are resolved. Requests will be tracked to establish and maintain IT Department standards and procedures according to instructions from the IT and Network Coordinator. The position requires driving between school buildings, working in a normal school environment, moving, setting up, and transporting reasonable materials and equipment.

QUALIFICATIONS:

- Associates Degree, A+ certification competencies, and/or professional experiences in computer repair
- Experience with and expertise in repairing personal computers
- Competent with Microsoft Office and desktop applications
- Experience with computer hard drive imaging
- Understanding of basic TCP/IP and networking tools
- Proficiency in setting up Microsoft networking for printing, file sharing, and device sharing
- Experience installing Windows 7- Windows 10
- Network wiring skill asset
- Excellent interpersonal and communication skill
- Ability to lift 50 pounds
- Ability to work independently and be self-motivated
- Valid driver's license and reliable transportation

SALARY: \$47,500.00
BENEFITS: Full benefit package, including health and dental insurance
AVAILABILITY: Immediate
CLOSING DATE: Until Filled

Interested candidates should apply on-line (link available at www.stafford.k12.ct.us> Employment Opportunities) and include a resume and three (3) letters of professional reference.

ONLY COMPLETE APPLICATION PACKETS WILL BE CONSIDERED.

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Posting #31 (CC#396)

