



**STAFFORD PUBLIC SCHOOLS**  
**Director of Pupil Services**

- I. Application Deadline: March 5, 2021**
- II. Initial Interviews**

Initial interviews (up to 8) will be held on Wednesday, March 17, 2021, beginning at 8 a.m., via Zoom. The Interview Committee will select up to four (4) candidates for further interview.
- III. Second Round Interviews**

Second round interviews will be held on Wednesday, March 24, 2021, beginning at noon, location to be determined. The candidates will be asked to complete a performance task based on district data, which will be presented to the Interview Committee. The Interview Committee will select up to three (3) candidates to move forward to participate in the focus group meetings.
- IV. Focus Group Meetings**

The candidates will meet with focus groups representing administration, teachers and staff, and parents, on Wednesday, March 31, 2021, beginning at 2:30 p.m. The feedback from the Focus Group Meetings will be shared with the Superintendent, the members of the Interview Committee and the Board of Education.
- V. Semifinalist Interviews**

The Superintendent will conduct interviews with up to three (3) semifinalists on Thursday, April 1, 2021, and / or Monday, April 5, 2021. Subsequent to the completion of the interviews, it is anticipated that the Superintendent will select a minimum of two finalists to be interviewed by the Board of Education.
- VI. Finalist Interviews and Appointment**

It is anticipated that the Board of Education will conduct finalist interviews on Monday, April 12, 2021, and make an appointment at that time, or as soon as possible thereafter.