

STAFFORD WATER POLLUTION CONTROL AUTHORITY

Regular Meeting
Veteran's Meeting Room
Monday, August 3, 2009

Members Present:

Paul Burns
Francis Finch
Doug Fassett
Doug Minich
Herman Perlot
B. Allen Warren
Michael Waugh

Members Absent:

James Tantillo
Earl Avery

Also present were Acting Chief Operator Brian Tautic and Pete Williams of the Town of Ellington.

1. CALL TO ORDER

The meeting was called to order by Chairman Waugh at 5:30 P.M. A quorum was established.

2. INDUSTRIAL DISCHARGE EVALUATION AND SURCHARGE DEVELOPMENT UPDATE

Chairman Waugh stated that the letter was sent out to Cuno on July 9, 2009, with the recommended modifications by the Board. To date, there has been no response. It was suggested by the members that a follow-up letter be sent for a status update.

3. FACILITY PLAN UPGRADE – MONTHLY PROGRESS MEETING

Chairman Waugh mentioned that there was a meeting the prior week where the Town had short-termed borrowed \$6.6 million and that the money should be in place on the 10th of August. A pay request has been submitted and approved by all parties for payment and will be processed once the Town has received the money.

Starting in September there will be a monthly meeting with the WPCA, the contractor and Rural Development. This meeting is scheduled for the first Monday of every month at 8:00 a.m. (**Please note corrected start time of 8:00 a.m. for the meeting, it was mentioned at the WPCA meeting that they would begin 8:30 a.m.**)

The sign designating the project has been installed at the site and the groundbreaking is set to take place in late August to mid September.

Mr. Warren questions why the members of the Authority names were not present on the sign. Chairman Waugh stated that there would be something permanent located on site or inside the building to recognize the Authority.

4. OPERATIONS & MAINTENANCE ASSESSMENT

Chairman Waugh stated that a draft has been sent and was reviewed and changes are being made before final presentation.

He stated that s Special Meeting be scheduled for Monday, August 31, 2009, to discuss the O & M Assessment.

5. USDA / RD LOAN APPLICATION UPDATE

See Above.

6. MINUTES OF JULY 6, 2009

Mr. Perlot made a motion to accept the minutes of July 6, 2009. Mr. Finch seconded the motion. Motion carries unanimously.

7. ACTING CHIEF OPERATOR'S REPORT

Mr. Tautic stated H.J. Houle and Son was the low bidder for the project of raising the manholes on Route 190. A permit from the State was received with permission to start work. The permit contained many stipulations pertaining to the expected consistency of the newly paved road.

There was some concern showed over why the road was paved prior to the manholes being raised. The treatment plant members were told that the pavers could not pave around them, therefore, would have to be raised after the road was finished. Upon seeking approval to work on the road the treatment plant was told that these should have been raised prior to paving.

Chairman Waugh expressed his disappointment with not being at the preconstruction meeting and the fact that raising the manholes on Route 140 after the road was paved was extremely expensive and didn't want the new project to be a financial burden to the WPCA. He requested that costs be kept to a minimum by hiring certified flagmen. He also requested that all future quotes come before the Board.

It was stated that the WPCF employees will remain in the lab while the construction is going on for most of the upgrade.

Mr. Tautic stated that his Class III exam scores should be in within a week and the new employee, Steve Metsack took his Class I and should receive his results at the same time. It was stated that Rick Hartenstein has a Class II and Ricardo DeCarli is not certified in wastewater.

9. REVIEW OF DEPARTMENT EXPENDITURES

A detailed sheet was distributed to all members. The remaining balance as of June 30, 2009 was approximately \$88,000.

10. OLD BUSINESS

No Old Business.

11. NEW BUSINESS

- **80 East Main Street Sewer Account**

Mr. William Braun presented the members with a letter requesting that his water usage be looked at for configuring his sewer usage bill. The charge for fiscal year 2009-2010 is a Level 5 (200,001 – 300,000 Gallons Per Year) at \$640. The water usage data from the Connecticut Water Company shows an annual usage of 175,000, which would be a Level 4 (100,001 – 200,000 Gallons Per Year) at \$469.00. Mr. Braun also stated that almost all their usage water is used for irrigation purposes, for watering plants outside the greenhouses. The facility consists of one toilet, one large sink and two small sinks.

Mr. Braun requested that the Authority consider 80 East Main Street a Level 2 (0 – 65,000 Gallons Per Year) at \$238.00 because of the actual water that is being discharged into the sewer system.

There was some discussion on whether a meter could be installed after the CWC meter to measure how much is actually used for irrigation.

Chairman Waugh made a motion to rebate Mr. Braun's account for the overcharge on the 2008 List Year and also look at last year's records to see if there was an overcharge on the 2007 List Year and to change the account from a Level 5 to a Level 4. Mr. Burns seconded the motion. Motion carries unanimously.

Chairman Waugh stated he would check with the WPCA attorney to see if it is legally possible to change to a Level 2 because the water is not being processed and requested that Mr. Braun look into perhaps dividing his water to control what water is actually being used for irrigation.

- **Postcard Reimbursement**

Chairman Waugh explained that in order to get grant/loan approval from RD, there were many guidelines that needed to be adhered to and an ethnicity/race/sex data postcard was sent out to all sewer users for monitoring purposes. This card was paid in cash because there were time constrictions and a check could not be issued. The Authority recommended that the \$465 postcard fee be reimbursed to Jane LaMorte once submitted by voucher along with the receipt.

Chairman Waugh stated that a fund was never formally set up regarding the upgrade.

Mr. Minich made a motion to set up a capital Improvement fund for the purpose of the upgrade. Mr. Fassett seconded the motion. Motion carries unanimously.

An update regarding JMH was inquired about. Chairman Waugh stated there was no additional news and that JMH had been issued an Administrative Order by the DEP to connect to sewer by 2014. The plans have already been drawn and approved by the WPCA, State and EPA.

The possible sewer extension on Route 19 was also inquired about. This is at a standstill and no lots have been sold at this time.

12. ADJOURNMENT

Mr. Fassett made a motion to adjourn at 6:35 P.M. Mr. Burns seconded the motion. Meeting adjourned.

Respectfully Submitted:

Jane LaMorte
Office Manager WPCA