

**STAFFORD WATER POLLUTION CONTROL AUTHORITY**

Special Meeting  
Veteran’s Meeting Room  
Wednesday, June 29, 2011

Members Present:

Members Absent:

Michael Waugh  
Doug Fassett  
Francis Finch  
Doug Minich  
James Tantillo  
B. Allen Warren

Earl Avery  
Paul Burns  
Herman Perlot

Also present was Superintendent Kevin Leslie.

**1. CALL THE MEETING TO ORDER**

The meeting was called to order by Chairman Waugh at 5:35 P.M. A quorum was established.

**2. FISCAL YEAR 2010-2011 YEAR END BUDGET TRANSFERS**

Chairman Waugh opened discussion by reminding the Authority that they had previously approved running accounts in the red in order to function efficiently for the final months of the budget year. A detailed list of transfers necessary was distributed to all members. The bulk of the money being transferred was coming from salaries, heat and electricity.

Mr. Warren and Mr. Fassett questioned why so much money was needed in the salaries, overtime account. Superintendent Leslie stated that it was to cover two (2) employees three (3) times per day seven (7) days a week to pump out the sewage holding well at the Route 190 pump station. They questioned how much longer would this be going on and is there anything else to be done in order to cut back the expense. Superintendent Leslie stated he was working on cutting this expense for the new fiscal year.

The members also questioned when construction of the new force main on Route 190 would begin. Superintendent Leslie stated the design work will be finished in August and then the project could go out to bid. The overall estimated cost of the project is \$350,000 to \$500,000 and would be bonded by the Town and be paid for with Town funds.

There is also \$15,000 worth of roofing projects to be done in this fiscal year. The only roof left to be replaced will be the south storage metal building.

*Mr. Minich made the following motion:*

**TRANSFER REQUEST AS FOLLOWS:**

<u>From</u>	<u>To</u>	<u>Amount</u>
<b>SEWER FUND</b>	<b>SEWER FUND</b>	
25-340-1180 (SALARIES: OPERATIONAL)	25-340-1182 (SALARIES: OVERTIME)	\$ 23,000
25-340-1181 (SALARIES: OFFICE PERSONNEL)	25-340-1182 (SALARIES: OVERTIME)	\$ 2,000
25-340-1181 (SALARIES: OFFICE PERSONNEL)	25-340-1505 (FEES: RECORDING SECRETARY)	\$ 225

25-340-4100 (UTILITIES: ELECTRICITY)	25-340-3208 (ENGINEERING CONSULTANT)	\$ 5,500
25-340-4100 (UTILITIES: ELECTRICITY)	25-340-3825 (TEST: HEAVY METALS & TOXI)	\$ 3,000
25-340-4100 (UTILITIES: ELECTRICITY)	25-340-4500 (TELEPHONE)	\$ 500
25-340-4100 (UTILITIES: ELECTRICITY)	25-340-4630 (GENERAL LIABILITY)	\$ 2,650
25-340-4100 (UTILITIES: ELECTRICITY)	25-340-5110 (EQUIPMENT & SUPPLIES)	\$ 8,000
25-340-4100 (UTILITIES: ELECTRICITY)	25-340-3325 (REPAIR & MAINT: WPCF)	\$ 8,500
25-340-4103 (UTILITIES: HEAT)	25-340-3325 (REPAIR & MAINT: WPCF)	\$ 5,000
25-340-2030 (GROUP HEALTH & LIFE)	25-340-3325 (REPAIR & MAINT: WPCF)	\$ 5,500
25-340-4130 (DISPOSAL OF SLUDGE)	25-340-3325 (REPAIR & MAINT: WPCF)	\$ 4,000
25-340-2111 (LONGEVITY)	25-340-3325 (REPAIR & MAINT: WPCF)	\$ 2,000
25-340-4610 (VEHICLE INSURANCE)	25-340-3325 (REPAIR & MAIN: WPCF)	\$ 2,365
25-340-7025 (STATE INSPEC & PERMIT)	25-340-3325 (REPAIR & MAIN: WPCF)	\$ 2,000
25-340-4103 (UTILITIES: HEAT)	25-340-6500 (PUMP STATIONS)	\$ 3,700
25-340-4103 (UTILITIES: HEAT)	25-340-6110 (SEWER SYSTEM MAINT)	\$ 8,000
25-340-4103 (UTILITIES: HEAT)	25-340-825 (RENTAL: SEWER PIPE-RR)	\$ 110
25-340-4103 (UTILITIES: HEAT)	25-340-3320 (REPAIRS & MAINT: VEHICLES)	\$ 5

*Mr. Fassett seconded the motion. Motion carries unanimously.*

### **3. ADJOURNMENT**

*Mr. Minich made a motion to adjourn at 6:00 P.M. Mr. Tantillo seconded the motion. Meeting adjourned.*

Respectfully Submitted:

Jane LaMorte  
Office Manager WPCA