

# Town of Stafford

Return to: Assessor's Office, 1 Main St., Stafford Springs, CT 06076-1491  
Phone: (860) 684-1786 • Fax: (860) 684-1796

TO:

## Stafford, Connecticut 2016 Declaration of Personal Property - MV FORM Return Deadline: November 1, 2016

*Assessment Date: October 1, 2016*

**1. Filing Requirement** – This declaration must be completed annually and filed with the Assessor of the town where personal property is located. **Writing “Same as last year” is not acceptable and subject to 25% penalty.**

**2. Taxable Personal Property includes:** Structural campsite **site information** (decks and sheds for example), campers, RVs, snowmobiles, trailers, trucks, passenger cars and off-road vehicles. This also includes **any vehicle located in Stafford** but registered in another state or another Connecticut town or any such vehicle not registered.

**3. Extension** – The Assessor may grant a filing extension **for good cause** (CGS §12-42). If a request for an extension is needed, you need to contact the Assessor **in writing by November 1, 2016**. If your extension is granted, you will receive a letter from the Assessor.

**4. Penalty for late filing** – Failure to file timely will result in a **late-filing penalty equal to 25% of the assessment** of the personal property. **If this declaration is not returned** to the Assessor, it must be assumed that you still own the property and have failed to declare your taxable personal property. This declaration must be filed or postmarked (as defined in C.G.S. Sec 1-2a) no later than November 1, 2016.

**5. If you no longer own the personal property** that was assessed in your name last year or you have moved the property out of Stafford, you must return this declaration to the Assessor and **provide the name of the new owner or the location where you moved the property**. (The affidavit below is to be used for the sale or relocation of personal property.)

### AFFIDAVIT OF SALE OR RELOCATION OF PERSONAL PROPERTY

I, \_\_\_\_\_ of \_\_\_\_\_  
Owner's name Mailing Address, City, State, and Zip

with regard to personal property do so certify that on \_\_\_\_\_ said property was sold and/or removed from Stafford.  
Date

(Circle one):

**SOLD TO:**

Or

Name

Address

**MOVED TO:**

City/Town and State to where camper was moved

Address

If property was sold, was it only the camper/trailer or did you also sell the campsite? \_\_\_\_\_

The signer is made aware that the penalty for making a false affidavit is a \$500.00 fine or imprisonment for one year or both.

Signature

Print name

Date

## 2016 Personal Property Declaration – Town of Stafford

For owners of vehicles, such as camping-type-vehicles, not registered in Stafford, Connecticut **AND** other non-registered vehicles.

Owner's Name: \_\_\_\_\_ Campground: \_\_\_\_\_  
 Address: \_\_\_\_\_ Campground Site: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_ Property there year-round?  Yes OR  No  
 Phone: (    )                      Cell: (    )                      At campground from \_\_\_\_\_ to \_\_\_\_\_  
 E-Mail: \_\_\_\_\_

If you rent site **TO someone**, name and address of renter: \_\_\_\_\_  
 If you rent site **FROM someone**, name and address of owner: \_\_\_\_\_

**TRAILER DESCRIPTION**

- Camp Trailer     Travel Trailer     Park Model  
 Pick-up Camper     Slide Outs     Fifth Wheel  
 Motor Home. . . . . Chassis: \_\_\_\_\_

Manufacturer: \_\_\_\_\_ Year: \_\_\_\_\_

Model & Model # : \_\_\_\_\_ Length & Width: \_\_\_\_\_ X \_\_\_\_\_

Is vehicle registered?  Yes  No Plate #: \_\_\_\_\_ Town & State of Reg. : \_\_\_\_\_

Purchase date: \_\_\_\_\_ Purchase price: \_\_\_\_\_

**Assessor's Use Only**

**#27 Site Information:**

#27 SITE INFORMATION	✓ Yes	✓ No	Length X Width	Indicate Wood or Metal
Deck				
Additional Deck				
Screen Porch				
Sun Room <b>with</b> windows				
Canopy - <b>not</b> awnings				
Shed				
Additional Shed				
#9 NON-REGISTERED MV	✓ Yes	✓ No	Year	Make / Model / Manufacturer
Golf Cart				
Additional Golf Cart				
ATV				
Motorcycle				
Motor Scooter				
Other, describe:				

**#9 Non-Registered MV:**

#25 – Penalty for failure to file as required by statute = 25% of assessment                      **#25, PENALTY AMOUNT>**

**Assessor's Final Assessment Total>**

### Personal Property Declaration Affidavit

This form must be signed (and in some cases witnessed) before it may be filed with the Assessor.

To avoid a penalty: Personal Property Declarations signed by agent must be notarized.

I DO HEREBY declare under penalty of false statement that all sections of this declaration have been completed according to the best of my knowledge, remembrance, and belief; that it is a true statement of all my personal property liable to taxation; and that I have not conveyed or temporarily disposed of any estate for the purpose of evading the laws relating to the assessment and collection of taxes.

**Owner's  
Signature**

\_\_\_\_\_ Date \_\_\_\_\_

Owner's Signature (print owner's name on line below)

Print or type owner's name

I DO HEREBY declare under oath that I have been duly appointed agent for the owner of the property listed above and that I have full authority and knowledge sufficient to file a proper declaration for him in accord with the provisions of §12-50 C.G.S.

**Agent's  
Signature**

\_\_\_\_\_ Date \_\_\_\_\_

Agent's Signature (print agent's name on line below)

Print or type agent's name

Witness of agent's sworn statement  
Subscribed and sworn to before me -

\_\_\_\_\_ Date \_\_\_\_\_  
Assessor or staff member, Town Clerk, Justice of the Peace, Notary or Commissioner of Superior Court

The Personal Property Declaration must be signed above and delivered to the Stafford Assessor or postmarked as defined in C.G.S. Sec 1-2a by November 1, 2016 – a 25% Penalty required for failure to file as required.