

2016 ANNUAL INCOME AND EXPENSE REPORT SUMMARY

Owner Name _____
 Mailing Address _____
 (if different from front) _____
 City/State/Zip _____

Property Name _____

1 Primary Property Use (Check One)

Apartment
 Office
 Retail
 Mixed Use
 Shopping Ctr.
 Industrial
 Other _____

2 Gross Building Area

(Including Owner-Occupied Space)

Sq. Ft.

6 Number of Parking Spaces

3 Net Leasable Area

Sq. Ft.

7 Actual Year Built

4 Owner-Occupied Area

Sq. Ft.

8 Year Remodeled

5 Number Of Units

INCOME

EXPENSES

9 Apartment Rentals (From Schedule A)

21 Heating/Air Conditioning

10 Office Rentals (From Schedule B)

22 Electricity

11 Retail Rentals (From Schedule B)

23 Other Utilities

12 Mixed Rentals (From Schedule B)

24 Payroll (Except management)

13 Shopping Center Rentals (From Schedule B)

25 Supplies

14 Industrial Rentals (From Schedule B)

26 Management

15 Other Rentals (From Schedule B)

27 Insurance

16 Parking Rentals

28 Common Area Maintenance

17 Other Property Income

29 Leasing Fees / Commissions / Advertising

18 TOTAL POTENTIAL INCOME

(Add Line 9 Through Line 17)

30 Legal and Accounting

19 Loss Due to Vacancy and Credit

31 Elevator Maintenance

20 EFFECTIVE ANNUAL INCOME

(Line 18 Minus Line 19)

32 Tenant Improvements

33 General Repairs

34 Other (Specify) _____

35 Other (Specify) _____

36 Other (Specify) _____

37 Security

38 TOTAL EXPENSES (Add Lines 21 Through 37)

39 NET OPERATING INCOME (Line 20 Minus Line 38)

40 Capital Expenses

41 Real Estate Taxes

42 Mortgage Payment (Principal and Interest)

RETURN TO THE ASSESSOR ON OR BEFORE JUNE 1, 2017